#### **ANNEXURE I**

### Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity McDowell Holdings Limited 31<sup>st</sup> March, 2020

2. Quarter ending

#### i. **Composition Of Board Of Director**

T i t l e (M r ./Ms))	Na me of the Dir ect or	D	AN	Cat ego ry (Ch airp ers on /Exe cutiv e/No n- Exec utive/ Inde pend ent/ Nomi nee)	Sub Category	Initia I D at e of A p p oi nt m e nt  14-	Dat e of App oint me nt	Dat e of ces sati on	T e n ur e	D at e of Bi rt h	Wheth er special resolution passed?	Date of passings pecial resolution	No. of Directorship in listed entities in cluding this listed entity	No of Indepe ndent Direct orship in listed entitie s including this listed entity	No of me mb ers hips in Au dit/ Sta keh old er Co mitte e(s) incl udi ng this list ed enti ty	No of post of Chair person in Aut/Stakehold er Committee held in list ed entity in the since of the site of the si	Me mbe rshi p in Co mmi ttee s of the Co mpa ny	Mr.
r.	n Ko chh ar	3 5 5 9 7 3	K T P K 7 8			Feb - 201 7	Sep- 2017	Feb - 202 0	0	9- N o v- 1 9		6- S ep - 2 0					,NRC	Nitin Koch har resig ned as

	4	7	I			7	1			D:
	4	7 6				7 8	1 7			Direc tor of
		K				0	,			the
		K								Com
										Com
										pany
										w.e.f
										Febr
										uary 29,2
										020.
										He
										also
										cease
										d to
										be
										mem
										ber
										of
										the
										Com
										mitte
										es of
										the
										Boar
										d
										w.e.f
										that
										date
										Mr.
										Nitin
										Koch
										har
										resig
										ned
										as D:
										Direc
										tor of
										the
										Com
										pany w.e.f
										Febr
										uary
										29,2
										020.
										He
										also
										cease
										d to

																be mem ber of the Com mitte es of the Boar d w.e.f that date.
M r.	Ra ghu vee ran Kas arg od	0 0 2 3 1 3 8 2	A C M P R 0 3 9 0 L	ID,C & NED		26- Sep - 201 9	26- Sep- 2019	1 2	1 3- N 0 v- 1 9 5 3	NA	1	1	2	2	AC,SC ,NRC	
M r.	Aja y Ku mar Vij ay	0 2 5 9 1 6 7	A B Q P V 4 6 2 7 D	ED	C E O	09- Ma y- 201 9	09- May- 2019	3 6	0 1- A u g- 1 9 6 3	NA	1	0	2	0	AC,SC ,NRC	
M s.	Tus hita Pat el	0 7 0 1 7 5 9 1	A E X P M 3 8 3 9 E	NED		20- Ma r- 201 5	20- Mar- 2015		1 9- D ec - 1 9 6	NA	1	0	2	0	AC,SC ,NRC	

Company Remarks	Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020.
	He also ceased to be member of the Committees of the Board w.e.f that date.
Whether Permanent	No
chairperson appointed	
Whether Chairperson is	No
related to MD or CEO	

## ii. Composition of Committees

## a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Raghuveeran Kasargod	ID,C & NED	Chairperson	26-Sep-2019	
2	Nitin Kochhar	ID	Member	14-Feb-2017	29-Feb-2020
3	Tushita Patel	NED	Member	14-Nov-2017	
4	Ajay Kumar Vijay	ED	Member	29-Feb-2020	

	He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020.
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Raghuveeran Kasargod	ID,C & NED	Chairperson	26-Sep-2019	
2	Nitin Kochhar	ID	Member	07-Aug-2018	29-Feb-2020
3	Tushita Patel	NED	Member	16-May-2016	
4	Ajay Kumar Vijay	ED	Member	29-Feb-2020	

Company Remarks	Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member of Committee w.e.f. 29.2.2020
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	

Company Remarks	
Whether Permanent	
chairperson appointed	

### d. Nomination and Remuneration Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	
1	Nitin Kochhar	ID	Chairperson	14-Feb-2017	29-Feb-2020
2	Raghuveeran Kasargod	ID,C &	Chairperson	26-Sep-2019	
		NED			
3	Tushita Patel	NED	Member	12-Nov-2018	
4	Ajay Kumar Vijay	ED	Member	29-Feb-2020	

Company Remarks	Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member and Mr. Raghuveeran Kasargod was appointed as Chairperson of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member and Mr. Raghuveeran Kasargod was appointed as Chairperson of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member and Mr. Raghuveeran Kasargod was appointed as Chairperson of Committee w.e.f. 29.2.2020Mr. Nitin Kochhar resigned as Director of the Company w.e.f. February 29,2020. He also ceased to be member of the Committees of the Board w.e.f that date. Mr. Ajay Kumar Vijay was appointed as Member and Mr. Raghuveeran Kasargod was appointed as Chairperson of Committee w.e.f. 29.2.2020
Whether Permanent chairperson appointed	Yes

## iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
12-Nov-2019	14-Feb-2020	Yes	4	2

Company Remarks	
Maximum gap between any	93
two consecutive (in number of	
days)	

#### iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	12-Nov-2019	14-Feb-2020	Yes	3	2

Company Remarks	
Maximum gap between any	93
two consecutive (in number of	
days) [Only for Audit	
Committee]	

#### v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related
party transactions and
Disclosure of notes of material
related party transactions

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.  **Yes**
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

NIL		

Name : Arindam Ash

Designation : Compliance Officer

#### **ANNEXURE II**

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listin					1	
Item		mplianc tatus	Compa	ny Remark	W	vebsite
As per regulation 46(2) of the LODR:						
Details of business	Yes				ww	w.mcdowellholdings
Terms and conditions of appointment of	Yes					w.mcdowellholding
Composition of various committees of	Yes					w.mcdowellholdings
Code of conduct of board of directors and	Yes					w.mcdowellholdings
Details of establishment of vigil mechanism/	Yes					w.mcdowellholding
Criteria of making payments to non-	Yes					w.mcdowellholding
Policy on dealing with related party	Yes					w.mcdowellholding
Policy for determining 'material' subsidiaries	Yes					w.mcdowellholding
Details of familiarization programs imparted						w.mcdowellholding
Email address for grievance redressal and	Yes					w.mcdowellholding
other relevant details entity who are						: <u>~</u>
Contact information of the designated	Yes				ww	w.mcdowellholdings
Financial results	Yes					w.mcdowellholding
Shareholding pattern	Yes					w.mcdowellholdings
Details of agreements entered into with the	Not					
media companies and/or their associates	qqA	licable				
Schedule of analyst or institutional investor	Not					
meet and presentations madeby the listed	qqA	licable				
New name and the old name of the listed	Not				ww	w.mcdowellholdings
Advertisements as per regulation 47 (1)	Yes					w.mcdowellholdings
Credit rating or revision in credit rating	Not					
Separate audited financial statements of	Not				ww	w.mcdowellholding
As per other regulations of the LODR:						
Whether company has provided information					ww	w.mcdowellholding
under separate section on its website as	Yes				co.	-
per Regulation 46(2)						
Materiality Policy as per Regulation 30	Yes				ww	w.mcdowellholding
Dividend Distribution policy as per	Not					
It is certified that these contents on the	Yes				ww	w.mcdowellholdings
Il Annual Affirmations	-		,			
Particulars		Regulati	on	Compl		Company
		Number		iance		Remark
Independent director(s) have been		16(1)(b)	& 25(6)	status		
appointed in terms of specified criteria of		10(1)(0)	u 20(0)	Yes		
'independence' and/or 'eligibility'						
Board composition		17(1), 17 17(1B)	(1A) &	Yes		
Meeting of Board of directors		17(2)		Yes		
Quorum of Board meeting		17(2A)		Yes		
Review of Compliance Reports		17(3)		Yes		
Plans for orderly succession for		17(4)		Yes		
appointments	17(4)			1 53		

Code of Conduct	17(5)	Yes	
Fees/compensation	17(6)	Yes	
Minimum Information	17(7)	Yes	
Compliance Certificate	17(8)	Yes	
Risk Assessment & Management	17(9)	Yes	
Performance Evaluation of Independent	17(10)	Yes	
Directors			
Recommendation of Board	17(11)	Yes	
Maximum number of directorship	17A	Yes	
Composition of Audit Committee	18(1)	Yes	
Meeting of Audit Committee	18(2)	Yes	
Composition of nomination & remuneration	19(1) & (2)	Yes	
committee	10(1) (1)	163	
Quorum of Nomination and Remuneration		Yes	
Committee meeting	19(2A)	163	
Meeting of nomination & remuneration		Yes	
committee	19(3A)		
Composition of Stakeholder Relationship	20(1), 20(2) and	Yes	
Committee	20(2A)		
Meeting of stakeholder relationship		Yes	
committee	20(3A)		
Composition and role of risk management	21(1),(2),(3),(4)	Not Applicable	
committee	- 1 ( 1) ( -) ( -) ( 1)	Troc ripplicable	
Meeting of Risk Management Committee		Not Applicable	
	22	Troc ripplicable	
Vigil Mechanism	22	Yes	
Policy for related party Transaction	23(1),(1A),(5),(6	Yes	
Prior or Omnibus approval of Audit	23(2), (3)	Not Applicable	
Committee for all related party		Tree rippinguiste	
Approval for material related party	23(4)	Not Applicable	
transactions		1001.14	
Disclosure of related party transactions on	23(9)	Not Applicable	
consolidated basis		''	
Composition of Board of Directors of	24(1)	Not Applicable	
unlisted material Subsidiary	, ,		
Other Corporate Governance	24(2),(3),(4),(5)	Not Applicable	
requirements with respect to subsidiary of	& (6)		
Annual Secretarial Compliance Report		Yes	
	24(A)		
Alternate Director to Independent Director	25(1)	Not Applicable	
Maximum Tenure		Yes	_
	25(2)		
Meeting of independent directors	25(3) & (4)	Yes	
Familiarization of independent directors	25(7)	Yes	
Declaration from Independent Director	25(8) & (9)	Yes	
D & O Insurance for Independent	25(10)	Yes	
Memberships in Committees	26(1)	Yes	
Affirmation with compliance to code of	26(3)		
conduct from members of Board of			
Directors and Senior management		Yes	
personnel			
Disclosure of Shareholding by Non-	26(4)	Yes	
Executive Directors			

directors and senior management	Policy with respect to Obligations of	26(2) & 26(5)	Yes	
	directors and senior management			

Other Information	
Other information	

#### **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - **Not Applicable** 

Other Information	
Other information	

Name : Arindam Ash

Designation : Compliance Officer